# Seminar Meeting Announcement

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| **Full Seminar Name and Number:** | Include both the name and number of your seminar here. If you are unsure of the number of your seminar, reference our website. |
| **Meeting Date and Location:** | [DD/MM/YYYY] or [ZOOM] |
| **Speakers:** | [Full name and affiliation for each speaker and respondent] |
| **Title:** | [Full title of the presentation or topic] |
| **Remarks:**  | [Zoom link or other instructions] |
| **Abstract:** |  |
| **Notice of Dinner Cost:** | Dinners at the Faculty House are $30 per person. Dinner checks are made payable to Columbia University and are collected by the rapporteur. |
| **Reply to:** |   |

*Columbia University encourages persons with disabilities to participate in its programs and activities. The University Seminars participants with disabilities who anticipate needing accommodations or who have questions about physical access may contact the Office of Disability Services at 212.854.2388 or* *disability@columbia.edu**. Disability accommodations, including sign-language interpreters, are available on request. Requests for accommodations must be made two weeks in advance. On campus, seminar participants with disabilities should alert a Public Safety Officer if they need assistance accessing campus.*